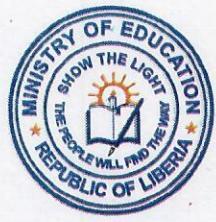




**REPUBLIC OF LIBERIA**  
**MINISTRY OF EDUCATION**  
P.O. BOX 10 - 9012  
1000 MONROVIA 10, LIBERIA  
WEST AFRICA



**REQUEST FOR EXPRESSION OF INTEREST (REOI)**

**Assignment Title:** Technical Assistance for Developing WASSCE Tutorial and Testing System.

**Background:**

The Government of Liberia has received funding from the Performance-Based Condition component of the Global Partnership for Education project and intend to apportion part of this amount to develop a system to support all 12<sup>th</sup> graders for the West African Senior Secondary Examination (WASSCE) preparation, for the Ministry of Education.

**Objective of assignment**

The over-arching objective of the assignment is to develop an online automated Tutorial and Testing system for support all 12<sup>th</sup> graders to be used for the West African Senior Secondary Examination (WASSCE) preparation.

**The Scope of Services / Expected Key Deliverables**

The scope of the assignment includes but not limited to developing an online automated Tutorial System that has the following features:

- Contains pre-loaded lessons, test questions and automated scoring and reports.
- Equipped with statistics generator that reports various indicators, such as;
  - Information of Examinee
    - Geo-location
    - General required data fields such as personal info, school, subject of test, date, time, etc.
  - Scores by region, county, district, school
- Enabled user's self-login
- Enabled web security for system protection
- Enabled portal for loading of additional questions and answers
- Develop a system that incorporates module for self-pace learning
- Enabled mobile app

The Ministry of Education under the Department of Instruction with support from the Department of Administration will have the implementation responsibilities.

**Duration and Timelines**

The duration of contract will be for a period of four (4) months of as of the date of signing of the contract.

### **Short-listing firms' qualification or criteria are:**

- A firm (s) must provide a valid tax clearance and business registration certificate
- Firm (s) expressing interest in the above should have at least 4 years working experience in delivery of software.
- Provide a secure platform using available security and firewall solutions with cloud-based system.
- Accessibility and redundancy in the case of disaster is demanded.
- Platform should be scalable for future enhancements and another workflows integration.
- Provide a friendly user environment for easy assimilation for non-IT knowledgeable staff.
- Provide onsite training for end users and advance training for IT management Staff.
- Provide minimum of 2 years quality service guarantee after deployment
- Must have developed online system that are in use in the last 5 years
- Must have developed similar system to the complexity in the last 3 years
- A signed and notarized listing of both the legal and beneficial owners of business

### **Key Staff Qualifications:**

- A technical team of up to three key staff and two non-key staff with hands-on experience in developing online system systems (Platform.) for at least 5 years.
- Must be familiar with the Liberian context
- Experience in statistical analysis and formulation of assessment tools
- Strong analytical and technical skills in social science research design, management, analysis and reporting. Ideally, a balance of quantitative (including statistical) and qualitative research skills. Excellent research and communications skills, both written and oral, as demonstrated in previous works.
- Proven track record in working effectively within multidisciplinary teams and with international development partners.
- Two samples of applicable works appropriate to Liberia's context (assessment tool)

The attention of interested firm (s) is drawn to section 68 of the PPCC Guidelines: Selection and Employment of Consultant under the Consultancy Selection procedures described in this REOI, in accordance with the policies of the Public Procurement & Concessions Commission (PPCC) which can be found at the following website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr). Firm/consultant are not allowed to associate with other consultant/firm in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultant will be selected in accordance with the procedures set out in the PPCC *Guidelines: Selection and Employment of Consultants*, Selection is based on the Consultants' Qualifications (CQS) as set out in Guidelines on Consultancy Services.

Interested individual may obtain further information at the address below during office hours from 09:00am to \$:00pm, Mondays to Fridays, starting **Friday September 9, 2022 to Friday October 7, 2022**.

Expressions of Interest must be delivered in a written form clearly marked: “**Ref: Technical Assistance for Developing WASSCE Tutorial and Testing System**”, at the address below in person on or before **Friday October 7, 2022**.

**Please note that electronic application is not acceptable.**

All application must be addressed to:

Madam: Julay S. Jargbah

**Procurement Unit**

**Ministry of Education**

**3<sup>rd</sup> Floor, Ministerial Complex, Congo Town**

**1000 Monrovia 10, Liberia**

**MOBILE NUMBER: +231-0886-473-729-0770035054**

**EMAIL ADDRESS: [procurement@moe.gov.lr](mailto:procurement@moe.gov.lr)**

Signed: \_\_\_\_\_



Julay S. Jargbah  
Procurement Director

Approved: \_\_\_\_\_



Prof. D. Ansu Somii, Sr.

Minister

