



Liberia Learning Foundation(LLF) Project

Improving education for all children

A project of the Ministry of Education funded by the Global Partnership for Education and supported by the World Bank Group
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REQUEST FOR EXPRESSIONS OF INTEREST FOR DEPUTY PROJECT COORDINATOR

Liberia

Liberia Learning Foundation (LLF) Project

Grant No.: P172705

Assignment Title: Deputy Project Coordinator

Reference No.: LR-MOE-224512-CS-INDV

The Global Partnership for Education (GPE) has approved a US\$5.6 million Grant for the Ministry of Education (MoE) to support the implementation of the Liberia Learning Foundation project. The Ministry of Education, in an effort to strengthen its Project Delivery Team (PDT) for the effective implementation of this project, intends to use part of the proceeds of this Grant to pay for services to be provided by a Deputy Project Coordinator.

The LLF Project Development Objective (PDO) is to improve access to Early Childhood Education (ECE) in targeted counties with improved teacher deployment¹. Progress toward meeting the PDO will be measured through the following indicators:

- a. School sites that meet all conditions (percentage²);
- b. Net Enrollment Rate (NER) in ECE in targeted disadvantaged counties (percentage);
- c. Overage ECE students passing the Alternative Learning Program (ALP) Level 1 exam (percentage).

The PDO will be achieved through the below components:

Component 1: Improving the quality of and access to ECE in targeted counties

Component 2: Improving accountability through equity, efficiency and learning outcomes (Performance-based Conditions³).

¹ Targeted counties is defined as six counties: Bomi, Grand Kru, Maryland, Rivercess, River Gee and Sinoe, given the incidence of poverty and low access to ECE and primary education services in these counties.

² All conditions are defined as new construction completed, latrines completed and functional, water systems completed and functional, new materials on site, trained teachers meeting qualification standards in place.

³ World Bank Guidance for Investment Project Financing with Performance-Based Conditions lending instrument went into effect on January 29, 2020. Performance-Based Conditions (IPF-PBC) were formerly referred to as IPF with Disbursement-Linked Indicators (IPF-DLI). IPF-PBC is a form of IPF in which all or part of the disbursements are conditional on the achievement of PBCs. PBCs may be outcomes, outputs or policy or institutional actions (e.g., establishing an independent sector regulatory agency or approving a sector reform plan).

Component 3: Strengthening Project management and sector support and coordination

The Ministry of Education (MOE) will serve as the counterpart line ministry responsible for project execution and monitoring. The Project will be implemented under the responsibility of the Senior Management Team (SMT) in the MOE which has the overall responsibility in coordinating project activities.

The Deputy Project Coordinator will provide effective coordination and management support to the implementers of the project including departments and divisions of the MoE, thereby ensuring successful project implementation and completion.

The MoE is therefore hiring the services of a local consultant to serve as Deputy Project Coordinator for the project, who shall be exclusively responsible for the LLF project as Technical Lead.

Objectives of the Consultancy

The specific objective of this assignment is to provide timely and effective management support to implementing departments and sub-components of the LLF and G2B projects, thereby enhancing successful project implementation and completion through the following means:

- Serve as Technical Lead for the LLF Project
- Draft all monthly, quarterly and annual implementation reports for the LLF project
- Support the sub-component teams in developing their quarterly work plans, budgets and reports in a timely manner;
- Document deliverables through a monthly reporting forum of all teams and providing timely feedback for the Portfolio Coordinator's consideration;
- Through these reports provide updates on key performance indicators.
- Provide technical support to sub-component teams in areas of program implementation
- Lead a monthly planning and deliverable meeting for all sub-components
- Collaborate with the portfolio M & E Specialist implementation progress monitoring, evaluation, reporting and learning
- The DPC will coordinate with staff in charge of procurement, financial management and safeguards for effective and efficient LLF implementation and disbursement.

Detailed Terms of Reference can be assessed at:
<https://docs.google.com/document/d/1IPn04IZHM6cMXTmIDqjs7pj77J8qXLed/edit?usp=sharing&ouid=109499702559345204681&rtpof=true&sd=true>

You may also get copy of the Terms of Reference from the Procurement Office by email to: procurement.gpeg2b@gmail.com .

Duration of the assignment

The consultant's services are required for 26 months (October 2021- December 2023). However, aside from probation evaluation, there will be an annual evaluation to determine the need for contract extension.

Shortlisting Criteria

- Masters' Degree in Education or other related discipline is a MUST.
- Minimum five years of proven experience in managing or working on large donor-funded projects is a MUST.
- Certification in project management, school administration and supervision is desirable.
- Familiarity with the Liberian education system, as well as the West African education context, preferred.
- Experience in managing World Bank-funded projects is highly desirable
- Experience working with government institutions in the area of capacity building is an advantage.
- Computer literacy, with sound working knowledge of various software applications to include Microsoft Office suite, Excel and Access and MS Project.

Application Requirement:

- 1. Written application
- 2. Curriculum Vitae
- 3. Police Clearance
- 4. Full disclosure on all previous places of work

Selection will be in accordance with the Individual Consultant Selection (ICS) Method set out in the World Bank New Procurement Regulations, Fourth Edition, November, 2020, and the [Bank Policy on Corrupt and Fraudulent Practices](#)

Interested consultants may obtain further information from the address below from **August 18-27**, Monday to Friday between 9:am-5:pm daily. **Deadline for submission of application is August 31, 2021, not later than 4.00 pm local time.**

Expression of Interests can be electronically transmitted by the deadline specified above to: procurement.gpeg2b@gmail.com; **OR VIA HARD COPY TO THE BELOW ADDRESS AND MARKED “REF: DEPUTY PROJECT COORDINATOR-LLF”.**

Note: Only applicant(s) with the required qualifications and relevant experience will be shortlisted and contacted for interview.

Attention:

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Liberia Learning Foundation (LLF) Project

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